

## Hull Community Recovery Fund 2025

### Guidance document – February 2025

If you have additional needs, for example language barriers, and need assistance with understanding this document, please contact:

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#### What is the fund about?

Hull City Council has received funding from the Ministry of Communities, Housing and Local Government (MHCLG) in response to the violent disorder that took place across late summer 2024. Other local authorities that experienced riots also received funding.

In Hull, a proportion of this money has been allocated for the voluntary, community and social enterprise sector, and schools, to provide projects and activities that will help to improve community cohesion. There has also been an additional award to Hull through MHCLG for community-led work.

#### How much funding is there?

There is £275,000 available in total, and £70,000 of this must be spent on capital – that means buildings, vehicles or equipment.

The rest of the funding is for revenue expenditure – that means things like activities, room hire, travel expenses, volunteer expenses, training and staff time.

Hull City Council also recognises the need to provide financial resource for people who have undertaken, and continue to undertake, roles as community representatives. This will come from the same funding pot but the application process for this is still in development.

#### Timescales

The deadline for small and main grants applications is **5pm on Wednesday March 19<sup>th</sup>. This deadline is absolute and any applications received after this time cannot be assessed or included.**

The grant panel will be held on March 27<sup>th</sup> and applicants will be notified of the decision within a week of this date.

Projects can commence any time after notification of award, and we will speak to all successful applicants about their start dates.

Projects applying under the small grants must be completed within 12 months.

Projects applying under the main grants must be completed within 36 months, although we expect the majority to be 12-24 months.

#### What are the aims of the fund?

The fund aims to support projects and activities that:

- Build connections between different communities, particularly between people who would not otherwise come together
- Help to address tensions in the community, for example through creating safe spaces for challenging conversations
- Build critical thinking and strengthen people's resilience (including young people) against misinformation
- Promote shared values across communities, for example by tackling a shared challenge or recognising the positive things that unite people

In Hull, the aims of the fund are similar to some of the ambitions set out in the city's Community Plan <https://www.hull.gov.uk/downloads/download/443/the-community-plan>

In particular it links to the Safe and Welcoming Neighbourhoods section, including:

- Tackling root causes of crime, increasing community resilience and building confidence in community safety
- Listening to people who are marginalised

There is also the potential, through project themes, to improve community spaces and environments, for example through street clean-up projects that bring neighbours together.

#### Who can apply for a grant?

To apply for a small grant or a main grant, all groups working as part of the voluntary, community and social enterprise sector can apply, as well as schools.

This includes:

- Constituted community groups
- Charitable companies
- Charitable Incorporated Organisations
- Unincorporated charities
- Community Interest Companies
- Companies Ltd by Guarantee
- Co-operatives/Community Benefit Societies
- Schools and Academy Trusts

Groups and organisations must be based in Hull or deliver the majority of their work in Hull.

Groups and organisations must have a governing body (trustees, directors, committee members) with at least three unrelated people.

Applicants must have a governing document (like a constitution or articles of association), and a bank account in the name of the group.

Individuals and sole traders cannot apply for a small or main grant, although they may be able to apply for community representative funding in the near future.

If you are unsure whether or not your group meets the requirements, please contact Louisa Ingleson, Organisational Development Co-ordinator, Forum, [louisa@forumcio.org.uk](mailto:louisa@forumcio.org.uk) 07504 006326.

### What can the funding be used for?

Project applications can include the following costs:

- Staff time and expenses, for example increasing the hours of current part-time staff to deliver new activities
- Volunteer expenses such as travel costs or things that reduce barriers for participants
- Costs associated with bringing people together, such as room hire, food, arts and craft materials, sports equipment
- Capital expenditure, for example refurbishing a community room that can be used for activities, or a vehicle for delivering outreach activities – **please make it clear in your budget on the application form if you are applying for capital**
- Buying in training on particular subjects to upskill staff, volunteers or community members
- Proportionate contributions to running costs e.g. electricity bills for the building where the project is delivered from

Projects can be new, or extensions of existing work.

### What will it NOT fund?

The fund cannot be used for:

- Retrospective funding, in other words things you have already paid for or activities you have carried out
- Activities that are designed to influence people's religious or political choices
- Anything that is statutory e.g. that the Council or state is required to provide
- Projects that create division or do not bring communities together

### Using the application forms

You can save the application form and return to it later. To do this, click the 'save' button at the bottom of the screen at any stage. A pop-up window will ask you if you want to sign up – you can just click 'skip create an account' at the bottom of the window.

You will then need to enter your email address – please make sure you enter it correctly – and click send. This will email you a link that you can click on to return to the form. You may wish to save your answers separately in another document as a back-up.

### Applying for a small grant (from £500 to £5000)

Projects applying for a small grant should complete this application form:

[Community Recovery Fund - Small Grants](#)

For small grants, we ask that projects are completed within 12 months. Please give a start and end date that is realistic and is not longer than 12 months.

You must be able to answer yes to all the eligibility questions at the start of the form.

We may ask for more information on the budget.

You can submit a short video as part of your application but this is not essential.

#### Applying for a main grant (from £5001 to £40000)

Projects applying for a main grant should complete this application form:

#### Community Recovery Fund - Main Grants

For main grants, we ask that projects are completed within 36 months, although we expect the majority to be completed in 12-24 months. We recognise that there may be good reasons why a longer project is necessary and you should explain this in the application.

You must be able to answer yes to all the eligibility questions at the start of the form.

We may ask for more information on the budget. Where you have listed items of capital expenditure, please make this clear on the budget form (e.g. by writing 'Capital' at the end of the line).

We would like to know if you will be bringing match funding into the project, for example if the application complements an existing funded project by making it bigger or reaching more people.

You can submit a short video as part of your application but this is not essential.

**You cannot apply for a small grant and a main grant.**

#### Example projects

Some of the examples given by the Government and other areas that have received CRF funding include:

- Projects that use music or film to celebrate diversity
- Activities that help children and young people to explore communication methods, social media and the way they interpret and share information
- Events that create safe spaces and encourage honest conversations with people who have differing views on diversity
- Events and activities that focus on the things that unite communities such as sport, food and art
- Projects that focus on the skills and assets that different people have, for example sharing the knowledge of people who have always lived in Hull with those that have recently arrived
- Empowering, positive action projects, for example improving communal areas and neighbourhoods, or street-based events that encourage neighbours to get to know each other

## Reporting requirements

We will work with funded projects to establish the monitoring requirements, which will be proportionate to the funding received.

For small grants this is likely to include:

- A summary of activities delivered
- The number of people engaged and an overview of who took part
- A summary of any challenges, successes or learning from the project
- What activities or elements the group would like to continue

For main grants this is likely to include:

- A full report on the activities delivered
- The number of people engaged and an overview of who took part, with anonymised feedback from the participants and their views on the activities
- A summary of any challenges, successes or learning from the project
- What activities or elements the group would like to continue
- At least one case study that shows how an individual or community has benefited from taking part

**For all projects, you may be required to submit evidence of expenditure, and receipts will be required for all capital items.**

In addition, we ask that all funded projects commit to the following:

- Engaging with Forum's Community Inclusion team where required, for example by sharing information about challenges and successes
- Acknowledge the role of MHCLG and Hull City Council in funding the projects
- Be open to take part in training where necessary, although this would be provided for free and take organisations' capacity into account
- Work with the Sector Connect team on developing policies and procedures where these are lacking
- Take part in at least one annual learning event where all funded projects come together to share their findings
- Having their group or organisation added to the Community Directory if it is not already listed <https://hull-communitydirectory.powerappsportals.com/>

If you have any questions about the forms, this guidance document or any other aspect of the fund, please contact:

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