

hulleys

community and voluntary services

Insights of a Grant Assessor

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Housekeeping



Who are Hull CVS?

Hull CVS was established in **1981** to support the local voluntary and community (VCSE) sector and support volunteering within Hull.

The aims of Hull CVS are to:

- ☀ Promote the work of voluntary and community groups and the importance of volunteering in the city.
- ☀ Support the development of new groups.
- ☀ Bring groups together to share good practice.
- ☀ Enable groups to have a voice on issues of common concern.

Some of our services include:



What is a Grant Assessor?

- ⚙️ A grants assessor plays a crucial role in the process of awarding grants to individuals, organisations or projects.
- ⚙️ Their primary responsibility is to evaluate grant applications and make informed recommendations or decisions regarding funding.
- ⚙️ The specific roles and responsibilities of a grants assessor can vary depending on the organisation or institution they work for.

Roles and Responsibilities

- ❖ Review Grant Applications
- ❖ Evaluate Proposals
- ❖ Assess Budgets
- ❖ Conduct Due Diligence
- ❖ Rank and Score Applications
- ❖ Attend Review Meetings
- ❖ Provide Recommendations

Roles and Responsibilities

- ❖ Documentation
- ❖ Stay informed
- ❖ Maintain Confidentiality
- ❖ Communicate with Applicants
- ❖ Compliance and Reporting
- ❖ Conflict of Interest Disclosure

Principles of Good Grant Assessment

- ⚙️ Transparency
- ⚙️ Fairness and Objectivity
- ⚙️ Accessibility
- ⚙️ Understanding Applicants/Knowledge about Applicants
- ⚙️ Clarity about Assessment
- ⚙️ Alignment with Mission and Goals
- ⚙️ Feasibility

Principles of Good Grant Assessment

- ⚙️ Community and Stakeholder Involvement
- ⚙️ Sustainability
- ⚙️ Measurable Outcomes
- ⚙️ Budget and Financial Accountability
- ⚙️ Feedback and Communication
- ⚙️ Documentation and Record Keeping

What Do We Look For When Assessing a Grant Application?

Why:

- ☀ Why is this work needed?
- ☀ Why are they the right people to do this?

Who:

- ☀ Who will benefit from the work?
- ☀ Who is managing the project?

What Do We Look For When Assessing a Grant Application?

What:

- ⚙️ What activities will they be delivering?
- ⚙️ What are the risks and challenges?

How:

- ⚙️ How have they ensured the costs are value for money?
- ⚙️ How will they know if the work is successful?

Assessing the Organisation

Control and Oversight:

- ⚙️ Does it operation within its constitution?
- ⚙️ Do staff have contracts?
- ⚙️ Is it over reliant on one person?

Competence:

- ⚙️ Are there clear and realistic plans?
- ⚙️ Is there a clear budget?
- ⚙️ Is there a business plan with financial planning?

Assessing the Organisation

Responsiveness:

- ☀ Does it keep up to date?
- ☀ Does it listen to service users?

Financial Stability:

- ☀ Robustness
- ☀ How diverse is the funding base?
- ☀ Reserves, is it a going concern?
- ☀ Are there accounts independently checked or audited?

Assessing the Organisation

Policies and Procedures:

- ☀ Does the organisation have them in place and do they adhere to the range of policies and procedures?
- ☀ Has the organisation complied with previous funding requirements e.g. monitoring, acknowledgement of funding ?

Other Questions:

- ☀ Are they meeting a need?
- ☀ Are they duplicating existing activity?
- ☀ Do they work in partnership?

THANK YOU!

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